

Republic of the Philippines  
 City/Municipality of \_\_\_\_\_  
 Province of \_\_\_\_\_

**OFFICE OF THE BUILDING OFFICIAL**

**ELECTRICAL PERMIT**

APPLICATION NO.

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EP NO

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BUILDING PERMIT NO.

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**BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)**

OWNER/APPLICANT	LAST NAME	FIRST NAME	M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE		FORM OF OWNERSHIP	USE OR CHARACTER OF OCCUPANCY	
ADDRESS: NO.,	STREET,	BARANGAY,	CITY/MUNICIPALITY	ZIP CODE
TELEPHONE NO				
LOCATION OF CONSTRUCTION:	LOT NO. _____	BLK NO. _____	TCT NO. _____	TAX DEC. NO. _____
STREET _____	BARANGAY _____	CITY/ MUNICIPALITY OF _____		
<b>SCOPE OF WORK</b>				
<input type="checkbox"/> NEW INSTALLATION	<input type="checkbox"/> RECONNECTION OF SERVICE ENTRANCE	<input type="checkbox"/> RELOCATION OF SERVICE ENTRANCE		
<input type="checkbox"/> ANNUAL INSPECTION	<input type="checkbox"/> SEPARATION OF SERVICE ENTRANCE	<input type="checkbox"/> OTHERS (Specify) _____		
<input type="checkbox"/> TEMPORARY	<input type="checkbox"/> UPGRADING OF SERVICE ENTRANCE	_____		
<b>SUMMARY OF ELECTRICAL LOADS/CAPACITIES APPLIED FOR</b>				
TOTAL CONNECTED LOAD _____ kVA	TOTAL TRANSFORMER CAPACITY _____ kVA	TOTAL GENERATOR/UPS CAPACITY _____ kVA		

**BOX 2 (TO BE ACCOMPLISHED IN PRINT BY THE DESIGN PROFESSIONAL)**

<b>DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS</b>			
_____ Date _____  <b>PROFESSIONAL ELECTRICAL ENGINEER</b> (Signed and Sealed Over Printed Name)	Address		
	PRC. No	Validity	
	PTR. No	Date Issued	
	Issued at	TIN	

**BOX 3**

<b>SUPERVISOR / IN-CHARGE OF ELECTRICAL WORKS</b>			
<input type="checkbox"/> PROFESSIONAL ELECTRICAL ENGINEER	<input type="checkbox"/> REGISTERED ELECTRICAL ENGINEER	<input type="checkbox"/> REGISTERED MASTER ELECTRICIAN	
_____ Date _____ (Signed and Sealed Over Printed Name)			
PRC. No	Validity		
PTR. No	Date Issued		
Issued at	TIN		
Address			

**BOX 4**

<b>BUILDING OWNER</b>		
_____ Date _____ (Signature Over Printed Name)		
Address		
C.T.C. No.	Date Issued	Place Issued

**BOX 5**

<b>WITH MY CONSENT: LOT OWNER</b>		
_____ Date _____ (Signature Over Printed Name)		
Address		
C.T.C. No.	Date Issued	Place Issued

TO BE ACCOMPLISHED BY THE PROCESSING & EVALUATION DIVISION

**BOX 6**

RECEIVED BY:	DATE:
<b>FIVE (5) SETS OF ELECTRICAL DOCUMENTS</b>	
<input type="checkbox"/> ELECTRICAL PLANS AND SPECIFICATIONS	<input type="checkbox"/> EXPECTED DATE OF COMPLETION/INSTALLATION/CONSTRUCTION
<input type="checkbox"/> SPECIAL FIXTURES AND EQUIPMENT	_____
<input type="checkbox"/> PROPOSED STARTING DATE OF INSTALLATION/CONSTRUCTION	<input type="checkbox"/> OTHERS (Specify) _____
_____	_____

**BOX 7**

<b>PROGRESS FLOW</b>					
	IN		OUT		PROCESSED BY:
	DATE	TIME	DATE	TIME	
ELECTRICAL					_____ <b>ELECTRICAL ENGINEER</b> (Signature Over Printed name) PRC Reg. No.: _____ Validity: _____
OTHERS (Specify)					

**BOX 8**

**ACTION TAKEN:**

**PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:**

1. That the proposed electrical works shall be in accordance with the electrical plans filed with this Office and in conformity with the provisions of the latest Philippine Electrical Codes, the National Building Code and its IRR.
2. That prior to any electrical installation, the Owner/Permittee shall submit a duly accomplished prescribed **Notice of Construction** to the Office of the Building Official.
3. That for installed electrical capacity of 200 amperes and above at 230 volts nominal and above, a specialty electrical contractor duly licensed by the Philippine Contractors Accreditation Board (PCAB) shall be required.
4. That a duly licensed electrical practitioner shall be in-charge of the installation, and that upon completion of the electrical works, he shall submit the entry of the logbook duly signed and sealed to the OBO including as-built plans and other documents. He shall also accomplish the Certificate of Completion stating that the electrical works conform to the provisions of the Philippine Electrical Codes, the National Building Code and its IRR.
5. That this permit is **null and void** unless accompanied by the building permit except for projects involving purely electrical works in which case only the building permit number of the existing building/structure shall be required.
6. That a Certificate of Final Electrical Inspection (CFEI) shall be secured prior to the actual occupancy of the building.
7. That this permit shall be posted at the door or site of work.

  
  

**PERMIT ISSUED BY:**

  
  
  
  

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**BUILDING OFFICIAL**  
 (Signature Over Printed Name)  
 Date \_\_\_\_\_